



## TOURNAMENT CONTRACT 2011

Thank you for choosing The Highlands for your golf outing. Our staff is committed to providing your group with a fun and professional event. If there is anything you would like us to do, please ask.

Tournament Rate: ~~\$29~~ per player ~~\$30.74~~ with tax

Golf Carts: ~~\$14~~ per player ~~\$14.84~~ with tax

Total with Tax: ~~\$43~~ per player ~~\$45.58~~ with tax

(This is a savings of \$6.36 per player from our regular rate)

1. To qualify for the discounted tournament rate the group must have a minimum of 24 people and pay all fees with cash, one check or in one credit card transaction.
2. In order to qualify for a shotgun start, the tournament must have confirmation of a minimum of 100 players. The rest of the available spots *may* be filled with public play. To reserve the entire course with no public play during the tournament we must receive confirmation of at least 144 players. We will make an exception to this rule if we can schedule two groups (minimum of 60 per group) to shotgun at the same time. Shotgun times are available at either 7:30 a.m. or 1:30 p.m. Groups with less than 100 players will be scheduled tee times, unless approved by the Head PGA Professional.
3. Please be aware that during the early (before May 10) or late (after Sept 20) seasons we can adjust starting times and possibly some rates.
4. Designate one person as the Tournament Director who will be responsible for all communication with The Highlands Golf Course.
5. Tournaments must be guaranteed with either a valid credit card or 50% cash deposit. The balance is due on the day of the event. This can be in form of cash, one check or in one credit card transaction.
6. The Highlands must receive final confirmation of the total number of players and food and beverage count at least 72 hours before the event date. This is the minimum number the Tournament Director will be responsible to pay for.
7. Please – NO outside alcohol, as per Idaho State liquor laws. This will be strictly enforced!

*"Thank you for choosing The Highlands!"*

# TOURNAMENT INFORMATION

## *Number of Players*

The Highlands Golf Course requires a final confirmed number of players in your group at least 72 hours prior to the tournament date. The confirmed number of players will be charged to your tournament. A preliminary list of players' names for scheduled tee times or shotgun starts are required eight days prior to your tournament date. This is to insure that adequate space is available as The Highlands takes tee times for the public seven days in advance.

## *Golf Cart Reservations*

Golf carts are mandatory for all tournaments in order to help with the speed of play. The fee for golf carts is \$14.84 per player or \$29.68 per cart. You are charged for a golf cart seat for every player even if there are outside private carts used. Starting hole assignments will be attached each cart prior to play for shotgun starts. Any damage to golf carts is the responsibility of the Tournament Director.

## *Starting Time*

Each tee time represents four (4) players. The times are arranged in 7 and 8 minute intervals starting at 6:30 AM. Another alternative for starting a large group of 100 players or more would be a shotgun start. We request that players register with the group representative 30 minutes prior to their assigned starting time to insure an on-time departure.

## *Speed of Play*

Eighteen holes of golf should be played in 4 ½ hours or less. Please ensure your players are aware of the need for prompt speed of play. Tournament Marshals have the authority to ask slower groups to move more quickly or allow faster groups to pass.

## *Prizes*

Tournament prizes may be purchased through The Highlands Golf Shop as gift cards or merchandise. As a thank you for booking with us, for every \$100 in merchandise gift cards purchased you get an additional \$20 in merchandise gift cards or 20% off in-stock merchandise purchased in The Highlands Golf Shop over \$100. Prizes are often given for the longest drive, straightest drive, and closest to the pin. Simply let us know in advance and we will prepare the needed signs and markers.

## *Dress Code*

Proper golf attire is required on the golf course and in our buildings. To ensure a clean and comfortable environment, we ask that you please follow the guidelines below:

Men: no tank tops, sleeveless men's shirts, or cut off jeans.

Women: no tube tops, bare midriff tops, spaghetti strap shirts, or cut off jeans.

Shoes are required, soft spikes only on the golf course or at the practice facility.



# THE HIGHLANDS GOLF COURSE

## TOURNAMENT RATES

Name of Event: \_\_\_\_\_

Date: \_\_\_\_\_

Start Time: \_\_\_\_\_

### *Skill Prizes Needed*

Longest Drive \_\_\_\_\_ Hole(s) \_\_\_\_\_

Straightest Drive \_\_\_\_\_ Hole(s) \_\_\_\_\_

Closest to the Pin \_\_\_\_\_ Hole(s) \_\_\_\_\_

### *Inclusions*

Number of Players \_\_\_\_\_ x \$ 30.74 = \$ \_\_\_\_\_

Number of 1/2 Carts \_\_\_\_\_ x \$ 14.84 = \$ \_\_\_\_\_

Prize Certificates \_\_\_\_\_ x \$ \_\_\_\_\_ = \$ \_\_\_\_\_

Range Balls \_\_\_\_\_ x \$4/\$7/\$9 = \$ \_\_\_\_\_

Tournament Scorecards Made \$ 50.00 = \$ \_\_\_\_\_

Tournament Scoring & Posting \$ 50.00 = \$ \_\_\_\_\_

Drives hit by a Golf Professional \$ 50.00 = \$ \_\_\_\_\_

All fees are due the day of the event! *Total* \$ \_\_\_\_\_

\*\*\*All Tournament fees include the 6% Idaho Sales Tax\*\*\*



Name of Event \_\_\_\_\_ Date of Event \_\_\_\_\_

I have read and understand ALL of the terms of this THGC Tournament Contract:

\_\_\_\_\_  
Tournament Director (Printed Name)

\_\_\_\_\_  
Tournament Director Signature

\_\_\_\_\_  
Tournament Director Phone Number

\_\_\_\_\_  
Tournament Director Alternate Number

\_\_\_\_\_  
Tournament Director Email Address

\_\_\_\_\_  
Tournament Director Fax Number

\_\_\_\_\_  
Contact Address

\_\_\_\_\_  
Credit Card Type

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
Exp. Date

\_\_\_\_\_  
Date of Acceptance

\_\_\_\_\_  
The Highlands Golf Shop  
Representative Signature

*"Thank you for choosing The Highlands!"*



## TOURNAMENT CHECK LIST

- Date?
- Starting time?
- How many players?
- Tee times or shotgun start?
- What kind of food and beverages are you planning?
- Would you like the beverage cart on the course?
- Would you like any markers put on the course?
  - Closest to the pin (KP) markers?
  - Long drive (LD) markers?
  - Longest putt (LP) markers?
    - How many?
    - Which holes?
    - Valid for men, women or both?
- Is there any special on golf course needs?
  - Hole in one car placement?
  - Certain minimum yardages on any hole?
- Which set of tees will your players be hitting from?
- Are you including range balls for anyone?
- Do you need rental clubs for anyone?
- Where would you like registration tables?
- What are you using for prizes?
  - How many do you need?
- Would you like use to make the tournament scorecards for you? (\$50)
- Would you like us to do all of the scoring for you? (\$50)
- Would you like a Golf Professional to hit drives as a fund raiser? (\$50)
- Send player count and names to the Golf Shop eight days prior?
- Send final names and final count 72 hours prior?
- Bring one form of payment for day of play payment?
- Any other special requests?